

2025 Skate Canada Trophy Edmonton, Alberta February 6-9, 2025 ANNOUNCEMENT

All practices and competitions will take place at the Booster Juice Recreation Centre in Terwillegar from Thursday, February 6 to Sunday, February 9, 2025.

Additional event details for participants will be posted on the Skate Canada Sportity App, as they become available.

Public information can be found on the Skate Canada website (<u>www.skatecanada.ca</u>). The final schedule will be posted in both locations following the completion of all Skate Canada Sectionals.

Should there be any questions, please contact us at eventsinfo@skatecanada.ca.

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Terry Sheahan Senior Director, Events and Production Services

General Information

Practice and Competition Rinks

Booster Juice Recreation Centre in Terwillegar 2051 Leger Rd NW Edmonton, AB T6R 0R9 <u>Website</u>

Rink dimensions:				
Competition Rink	Arena A	200 feet x 85 feet		
Competition Rink	Arena B	200 feet x 85 feet		

Accommodations

Officials, Event Technicians, OC

Accommodations for Officials, Event Technicians and OC will be booked by Skate Canada for the 2025 Skate Canada Trophy.

Sections book for teams through HTG Sports

Accommodations for Sections (Skaters, Coaches, Team Members) will be booked through Hudson Travel Group (HTG) for the 2025 Skate Canada Trophy. HTG will work with each Section's accommodation contact to discuss preliminary requirements, allocate hotels, and book all required rooms.

HTG Sports

Jane Vendette – jane@htgsports.com

Questions? Please email us at eventsinfo@skatecanada.ca.

Section Accommodation Contacts

BRITISH COLUMBIA/	ALBERTA/NWT/NUNAVUT	SASKATCHEWAN
YUKON SECTION	SECTION	SECTION
Danielle Williams	Lisa Bonderove	Danielle Shaw
Tel: 604.205.6960	Tel: 780.415.0596	Tel: 306.780.9245
<u>danielle@skatinginbc.com</u>	<u>lisa@skateabnwtnun.ca</u>	<u>sk.skate@sasktel.net</u>
MANITOBA SECTION	ONTARIO SECTION	QUEBEC SECTION
Rosalyn Bauer	Katherine Short	Marie-Josée Jolicoeur
Tel: 204.471.8808	Tel: 905.212.9991 x112	Tel: 514.252.3073 ext.3473
<u>skate.admin@sportmanitoba.ca</u>	<u>kshort@skateontario.org</u>	mjjolicoeur@patinage.qc.ca
NEW BRUNSWICK SECTION Lise Auffrey-Arsenault Tel: 506.855.1751 <u>lise.auffreyarsenault@skatenb.</u> <u>org</u>	NOVA SCOTIA SECTION Jill Knowles Tel: 902.223.3558 <u>skatecanadans@sportnovascoti</u> <u>a.ca</u>	PRINCE EDWARD ISLAND SECTION Dingding Liu <u>skatecanadapei@gmail.com</u>
	NEWFOUNDLAND/LABRADOR SECTION Lori Brett Tel: 709.576.0509 <u>skating@sportnl.ca</u>	

Submission of Entries Individual Skater Registration/Additional accredited individuals

Entries

Qualifications of entries

All entries must qualify per detail in <u>Skate Canada Competitions Rule – Sectional Championships</u>.

Individual Skater Registration

Skaters must complete their individual registration by the entry deadlines below.

Photos WILL be required for accreditations.

Skater Registration Procedures

Skaters must complete their individual registration by entry deadlines below.

Event Registration System is supplied by Uplifter Inc., Skate Canada's National Partner for Competition Registration Software.

All participants are required to have an account in Skate Canada's Event Registration System. If you have already registered as a participant through Skate Canada's Event Registration System, you do not need to make a new account for each competition – **simply log in**.

If this is the first time you will be using the Event Registration System, the following three steps will apply:

1. Create your account

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- 2. Add yourself (or your skater if they are under the age of 18) as a participant in your account
- 3. Complete your required competitor details for each Trophy event

Please note that when completing your Online Registration Forms and planned programs, accuracy of information is <u>VERY IMPORTANT</u>. The information provided will be used in athlete biographies (used by media), accreditation, live stream broadcast and various printed materials.

Music Requirements

- All skaters must submit music online as part of the registration process.
- Music will only be accepted electronically via MP3 format. Do not begin the registration process until you have your music file ready to upload

Entry Fees

All skaters shall pay the following entry fees:

- Pre-Novice and Novice Singles inclusive: \$375 per entry
- Pre-Novice and Novice Pair/Ice Dance inclusive: \$550 per entry

Each section is responsible for collecting the fees from its skaters and remitting these fees to Skate Canada.

Refunds for medical withdrawals will be processed after the event only when given proper notification and a copy of a medical certificate, which must be received no later than 10 days following the conclusion of the event.

Please note: If a skater withdraws on-site and there is no time to activate the alternate, the skater **will not** receive a refund.

Payment of Entry fees to Skate Canada: Entry fees will be paid post-event. Sections will be sent a single invoice, no later than February 24, 2025. The invoice will include any Withdrawal refunds.

Coaches

Only registered Skate Canada Coaches who are in good standing for the entire event with the required NCCP Provincial Coach status will receive <u>coach accreditation</u> privileges. Only accredited coaches at this event will be permitted to coach athletes.

Non-resident coaches must submit a valid screening from their country of residence by emailing <u>safesport@skatecanada.ca</u> at least two weeks before the event. A valid screening is required to obtain accreditation privileges at all Skate Canada qualifying events.

All coaches must respect and adhere to the competition environment guidelines.

Maximum number of individuals with accreditation associated with a competition entry registration:

- Each competition entry may only have two accredited individuals for this event. These two
 individuals may be two coaches or one coach and one integrated support team personnel
 (IST).
- The name of the individuals requiring accreditation must be included in the competition registration process. Late applications may not be accepted.

Additional accredited individuals:

Sections may request accreditation for the following individuals:

- Section Team Leaders
- Section Chairs
- Section Executive Directors or relevant management position
- Section Technical Directors
- Integrated Support Team (IST) individuals

Section Team Leaders

Each Section is responsible for submitting to Skate Canada at <u>eventsinfo@skatecanada.ca</u> its list of section team leaders no later than the entry deadlines below.

The number of section team leaders permitted is as follows:

- Two Section Team Leaders per Section for up to ten entries can be accredited.
- One additional Section Team Leader for every additional five entries can be accredited.
- Individuals accredited as a Section Team Leader who are not executing the role of a coach for any competitors are not subject to the requirements as outlined in the Coach Accreditation Policy.
- Requests for additional Section Team Leaders will be considered on an event-by-event basis.
 - The request must be submitted to <u>eventsinfo@skatecanada.ca</u> as part of the Section Team Leaders and Others Entry List.
 - The request must contain specific rational as to why the additional Team Leaders(s) is (are) necessary.
 - Late requests may not be accepted.

Section Chairs, Section Executive Directors, and Section Technical Directors

Each Section is responsible for submitting to Skate Canada at <u>eventsinfo@skatecanada.ca</u> its Others Entry List no later than the entry deadlines below.

Integrated Support Team (IST)

IST are defined as athlete development experts that support coaches, athletes and teams in areas of sport sciences and sport medicine, and who have one of the following professional designations:

- Medical Doctor
- Physiotherapist (Member of the Canadian Physiotherapy Association (CPA))
- Athletic Therapist (Certified by the CATA)
- Sport Psychologist (Must be licensed by and in good standing with their provincial governing body; and/or a member in good standing of the Canadian Sport Psychology Association)
- Registered dietitian
- Strength and Conditioning Coach (NSCA-CSCS)

Each Section is responsible for submitting to Skate Canada at <u>eventsinfo@skatecanada.ca</u> no later than the entry deadlines below.

Deadlines for Submission of Entries and Individual Skater Registration

Entries	Deadline	Section
Section Entries and additional accreditation requests submitted to Skate Canada	December 17, 2024, Midnight, EST	All Sections
Individual Skater Registration must be completed	December 19, 2024, Midnight, EST	All Sections

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Accredited Access

Only accredited individuals will have access to the venue as outlined in the <u>Domestic Events</u> <u>Accreditation Procedure</u>. The areas and services accredited individuals have access to while in the venue will be listed on the accreditations and dictated by schedule.

Only <u>two</u> people will be allowed at the boards as determined by the skater/team (e.g., one Coach and one Section Team Leader or two coaches). A third individual may be permitted into Skater On and Skater Off area (e.g. Section Team Leader).

*Note: Area availability is determined by event set up and is subject to change.

Status Verification

- The Section is responsible for verifying that all coaches they register for the event meet the requirements as outlined in the Coach Accreditation Policy.
- If a Section registers a coach that does not meet the requirements as outlined in the Coach Accreditation Policy, a penalty may be applied.
- The Section is responsible for verifying that all other individuals for which accreditation is requested, are registered for the event and are Skate Canada registrants in good standing for the current season, an eligible IST individual, or a current Skate Canada Section employee.
- If a Section registers an individual that is not a Skate Canada registrant, in good standing for the current season or a current Skate Canada Section employee, a penalty may be applied.

Compliance and Penalty

- The Technical Representative or Skate Canada Technical Liaison for an event has the authority to manage access to the Skater On and Skater Off/Kiss & Cry areas and may limit the number of people at the boards or in the Skater On/Skater Off/Kiss & Cry areas if they feel skater performance or safety is being compromised.
- Skate Canada has the authority to suspend an individual's accreditation privileges at a Skate Canada event should an accredited individual violate the <u>Skate Canada Accreditation</u> <u>Procedures</u>.
- If an individual's accreditation is suspended their accreditation tag will be removed.
- That individual would be required to obtain event tickets should they want to watch the competition/event.
- Skate Canada has the authority to apply additional sanctions post event, pending an investigation of the incident or actions that resulted in an individual's accreditation being suspended.

Event Registration On-Site

On-site event registration will take place at Booster Juice Recreation Centre in Terwillegar, starting on **Thursday, February 6, 2025**. The detailed hours for registration will be included in the Event Information Package and posted on the Skate Canada Sportity Event App.

Skaters

Competitors must register for the competition before their official practice session immediately prior to the first portion of their event.

Music

Standard Music Specifications

All music used must be in the public domain or covered by the performing rights societies. November 20, 2024 THIS ANNOUNCEMENT IS SUBJECT TO CHANGE Competitors who have music composed specifically for their programs either wholly or in part, are responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights societies.

Music Requirements

- Competitors must have their back-up file on a USB flash drive at the boards during official practice and/or competition.
- Alternate electronic items such as iPhones, tablets, mp3 players etc. will not be accepted for playing music.

Music/Practice Rotations

Music will be played on the first practice for Novice categories only. Music/practice rotations will be available on the Sportity Event App. Any special requirements should be communicated to Skate Canada (<u>eventsinfo@skatecanada.ca</u>) no later than <u>Monday, January 6, 2025</u>. Requests received after the deadline will not be accommodated.

Warm-up Groups

Warm-up groups will be based on the draw for the first portion of each event. Music will be played on practice for the first practice for Novice categories. There will be no program music played during practices on the day of competition, except for pattern dances. Practice groups will be determined by skating order. The start order will be posted on the Skate Canada website and the Skate Canada Sportity Event App.

Draw for Starting Order for the First Segment of an Event

The starting order for the first segment shall be randomly drawn by lot and will be posted on the <u>Skate Canada website</u> and the Skate Canada Sportity Event App.

Draw for Starting Order for Subsequent Segments of an Event

Competitors will be assigned to skate the subsequent segment at the 2025 Skate Canada Trophy per detail in Skate Canada <u>Rule Competitions 3.2 Draws, Reverse Order</u>.

Choreographer Authorization

In accordance with ISU Rule 131, choreography presented and used by the competitor must be fully cleared and authorized for public use and television broadcast and rebroadcast throughout the world without further clearances or payments of any kind being required on the part of the ISU, Skate Canada or the relevant television networks or broadcasters. A choreographer clearance is included as part of the online entry.

Competition Schedule

The tentative competition schedule will be posted on the <u>Skate Canada website</u>. The final schedule will be posted in the same location following the completion of the Skate Canada Sectionals. In the development of the event schedule, conflicts and double entries must be considered, which may lead to schedule changes following the last Sectionals. Every effort is made to minimize changes to the schedule.

Ceremonies

Victory Ceremonies will take place following the conclusion of each event, off-ice, in the lobby. Medals will be presented to the top three finishers in each event. Skaters must be in skates and full costumes for Victory Ceremonies.

Services

Skate Canada Sportity Event App

An iPhone and Android compatible app will be available for direct participants at this Event. Information on how to download and gain access to items specific to this event will be provided in the Event Information Package.

Medical

Medical services for athletes competing at the 2025 Skate Canada Trophy will include emergency coverage, only, during all practices and competitions. More information about other medical services will be available through the Sportity App.

Transportation

Airport Transfers

Airport transfers, to and from the airport, will be provided for working officials and event technicians only.

Teams (skaters, coaches, section team leaders, etc.) are responsible for their own transportation to and from the airport upon arrival and departure.

Event Shuttle for Accredited Persons

Transportation will be provided for all officials, Section Team Leaders, skaters and their accredited coaches between the official hotels and Booster Juice Recreation Centre in Terwillegar. The shuttle will begin on Thursday, February 6 and run through to Sunday, February 9, 2025.

There will be no shuttle access for non-accredited persons.

Accidents/Liability

Skate Canada and the volunteer team undertake no responsibility for damages or injuries suffered by skaters or other accredited persons. As a condition of and in consideration of their entries in the Skate Canada Trophy competition, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by or connected with, the conduct and management of the competition and to release any and all claims they may have against the officials, Skate Canada, the volunteer team and against their officers and their entries shall be accepted only on these conditions.

Rules and other References

Technical information related to the disciplines and categories held during this event are included in the following Skate Canada Rules and Technical Documents:

Competition Program Requirements – Podium Pathway

Scoring of Skate Canada Competitions

Scale of Values (SOV) Tables

Technical Requirements Guide – Singles

Technical Requirements Guide – Pairs

Technical Requirements Guide – Ice Dance