



Skate Canada Challenge

Pre-Novice/Novice

Oakville 2023-2024

2023-2024 Skate Canada Challenge - Pre-Novice/Novice Oakville, Ontario February 1 - 4, 2024 ANNOUNCEMENT

All practices and competitions will take place at Sixteen Mile Sports Complex from Thursday, February 1 to Sunday, February 4, 2024.

Additional event details for participants will be posted on the [Skate Canada Notice Board](#) and the Skate Canada Sportity App, as they become available.

Public information can be found on the Skate Canada website (www.skatecanada.ca). The final schedule will be posted in both locations following the completion of all Skate Canada Sectionals.

Should there be any questions, please contact us at eventsinfo@skatecanada.ca.

Terry Sheahan

Senior Director, Events and Production Services

General Information

Practice and Competition Rinks

Sixteen Mile Sports Complex
3070 Neyagawa Blvd
Oakville, Ontario
L6M 4L6
[Website](#)

Rink dimensions:		
Competition Rink	Rink 1	200 feet x 85 feet
Competition Rink	Rink 2	200 feet x 85 feet

Accommodations

Officials, Data Specialists, Event Technicians, OC

Accommodations for Officials, Data Specialists, Event Technicians and OC will be booked by Skate Canada for the 2023-2024 Skate Canada Challenge – Pre-Novice/Novice.

Sections book for teams through HTG Sports

Accommodations for Sections (Skaters, Coaches, Team Members) will be booked through Hudson Travel Group (HTG) for the 2023-2024 Skate Canada Challenge – Pre-Novice/Novice. HTG will work with each Section's accommodations contact to discuss preliminary requirements, allocate hotels, and book all required rooms.

HTG Sports – Carrie Lynn Bonavia - clbonavia@htgsports.com

Section Accommodation Contacts

BRITISH COLUMBIA/ YUKON SECTION Danielle Williams Tel: 604.205.6960 danielle@skatinginbc.com	ALBERTA/NWT/NUNAVUT SECTION Lisa Bonderove Tel: 780.415.0596 lisa@skateabnwtun.ca	SASKATCHEWAN SECTION Danielle Shaw Tel: 306.780.9245 execdirector@skatesask.com
MANITOBA SECTION Rosalyn Bauer Tel: 204.471.8808 skate.admin@sportmanitoba.ca	ONTARIO SECTION Jarret Melanson Tel: 905.212.9991 x118 jmelanson@skateontario.org	QUEBEC SECTION Karine Germain Tel: 514.252.3073 ext.3473 kgermain@patinage.qc.ca
NEW BRUNSWICK SECTION Lise Auffrey-Arsenault Tel: 506.855.1751 lise.auffreyarsenault@skatenb.org	NOVA SCOTIA SECTION Jill Knowles Tel: 902.223.3558 skatecanadans@sportnovascotiaca	PRINCE EDWARD ISLAND SECTION Dingding Liu skatecanadapei@gmail.com
	NEWFOUNDLAND/LABRADOR SECTION Lori Brett Tel: 709.576.0509 skating@sportnl.ca	

Submission of Entries Individual Skater Registration/Additional accredited individuals

Entries

Qualifications of entries

All entries must qualify per detail in [Skate Canada Competitions Rule – Sectional Championships](#).

Individual Skater Registration

Skaters must complete their individual registration by the entry deadlines below.

Photos WILL be required for accreditations.

Skater Registration Procedures

Skaters must complete their individual registration by entry deadlines below. All skaters who have received a bye are responsible for registering by the same deadline as all attending skaters.

Event Registration System is supplied by Uplifter Inc. Skate Canada's National Partner for Competition Registration Software.

All participants are required to have an account in Skate Canada's new Event Registration System. If you have already registered as a participant through Skate Canada's new Event Registration System, you do not need to make a new account for each competition – **simply log in**.

If this is the first time you will be using the Event Registration System, the following three steps will apply:

1. Create your account
2. Add yourself (or your skater if they are under the age of 18) as a participant in your account
3. Complete your required competitor details for each Challenge event

Please note that when completing your Online Registration Forms and planned programs, accuracy of information is **VERY IMPORTANT**. The information provided will be used in athlete biographies (used by media), accreditation, live stream broadcast and various printed materials.

Music Requirements

- ◆ All skaters must submit music online as part of the registration process.
- ◆ Music will only be accepted electronically via MP3 format. **Do not begin the registration process until you have your music file ready to upload**

Entry Fees

All skaters (including skaters who have received a bye who choose to compete in the Skate Canada Challenge) shall pay the following entry fees:

- ◆ **Pre-Novice and Novice Singles inclusive: \$375 per entry**
- ◆ **Pre-Novice and Novice Pair/Ice Dance inclusive: \$550 per entry**

Each section is responsible for collecting the fees from its skaters and remitting these fees to Skate Canada.

Refunds for medical withdrawals will be processed after the event only when given proper notification and a copy of a medical certificate, which must be received no later than **10 days** following the conclusion of the event.

Please note: If a skater withdraws on-site and there is no time to activate the alternate, the skater **will not** receive a refund.

Payment of Entry fees to Skate Canada: Entry fees will be paid post-event. Sections will be sent a single invoice, no later than February 19, 2024. The invoice will include any Withdrawal refunds.

Coaches

Only registered Skate Canada Coaches In-Good Standing with the required NCCP status as per the [Coach Accreditation Policy](#) will obtain a “Coach” accreditation for this event. In addition, only accredited coaches for this event will be permitted to coach athletes. To coach pre-novice and novice athletes at this Challenge, a NCCP Provincial Coach certification status is required.

Non-resident coaches are required to have a valid screening done from their country of residence and must email this information to Skate Canada at least two weeks prior to the event by emailing eventsinfo@skatecanada.ca. A valid screening is required to obtain accreditation privileges at all Skate Canada qualifying events.

Note: coaches must be registered in good standing during the entire event to obtain an accreditation tag.

Maximum number of individuals with accreditation associated with a competition entry registration:

- ◆ Each competition entry may only have two accredited individuals for this event. These two individuals may be two coaches or one coach and one integrated support team personnel (IST).
- ◆ The name of the individuals requiring accreditation must be included in the competition registration process. Late applications may not be accepted.

Additional accredited individuals:

Sections may request accreditation for the following individuals:

- ◆ Section Team Leaders
- ◆ Section Chairs
- ◆ Section Executive Directors or relevant management position
- ◆ Section Technical Directors
- ◆ Integrated Support Team (IST) individuals

Section Team Leaders

Each Section is responsible for submitting to Skate Canada at eventsinfo@skatecanada.ca its list of section team leaders no later than the entry deadlines below.

The number of section team leaders permitted is as follows:

- ◆ Two Section Team Leaders per Section for up to ten entries can be accredited.
- ◆ One additional Section Team Leader for every additional five entries can be accredited.
- ◆ Individuals accredited as a Section Team Leader who are not executing the role of a coach for any competitors are not subject to the requirements as outlined in the Coach Accreditation Policy.
- ◆ Requests for additional Section Team Leaders will be considered on an event-by-event basis.

- ◆ The request must be submitted to eventsinfo@skatecanada.ca as part of the Section Team Leaders and Others Entry List.
- ◆ The request must contain specific rational as to why the additional Team Leaders(s) is (are) necessary.
- ◆ Late requests may not be accepted.

Integrated Support Team (IST)

IST are defined as athlete development experts that support coaches, athletes and teams in areas of sport sciences and sport medicine, and who have one of the following professional designations:

- Medical Doctor
- Physiotherapist (Member of the Canadian Physiotherapy Association (CPA))
- Athletic Therapist (Certified by the CATA)
- Sport Psychologist (Must be licensed by and in good standing with their provincial governing body; and/or a member in good standing of the Canadian Sport Psychology Association)
- Registered dietitian
- Strength and Conditioning Coach (NSCA-CSCS)

Section Chairs, Section Executive Directors, and Section Technical Directors

Each Section is responsible for submitting to Skate Canada at eventsinfo@skatecanada.ca its Section Team Leader and Others Entry List no later than the entry deadlines below.

Deadlines for Submission of Entries and Individual Skater Registration

Entries	Deadline	Section
Section Entries and additional accreditation requests submitted to Skate Canada	December 13, 2023, Midnight, EST	All Sections
Individual Skater Registration must be completed	December 15, 2023 Midnight, EST	All Sections

Accredited Access

Only accredited individuals will have access to the venue. The areas and services accredited individuals have access to while in the venue will be listed on the accreditations and dictated by schedule.

Only **two** people will be allowed at the boards as determined by the skater/team (e.g., one Coach and one Section Team Leader or two coaches). A third individual may be permitted into Skater On and Skater Off area (e.g. Section Team Leader).

*Note: Area availability is determined by event set up and is subject to change.

Status Verification

- ◆ The Section is responsible for verifying that all coaches they register for the event meet the requirements as outlined in the Coach Accreditation Policy.
- ◆ If a Section registers a coach that does not meet the requirements as outlined in the Coach Accreditation Policy, a penalty may be applied.
- ◆ The Section is responsible for verifying that all other individuals for which accreditation is requested are registered for the event and are Skate Canada registrants in good standing for the current season, an eligible IST individual, or a current Skate Canada Section employee.
- ◆ If a Section registers an individual that is not a Skate Canada registrant, in good standing for the current season or a current Skate Canada Section employee, a penalty may be applied.

Compliance and Penalty

- ◆ The Technical Representative or Skate Canada Technical Liaison for an event has the authority to manage access to the Skater On and Skater Off/Kiss & Cry areas and may limit the number of people at the boards or in the Skater On/Skater Off/Kiss & Cry areas if they feel skater performance or safety is being compromised.
- ◆ Skate Canada has the authority to suspend an individual's accreditation privileges at a Skate Canada event should an accredited individual violate the Skate Canada Accreditation Procedures.
- ◆ If an individual's accreditation is suspended, their accreditation tag will be removed.
- ◆ That individual would be required to obtain event tickets should they want to watch the competition/event.
- ◆ Skate Canada has the authority to apply additional sanctions post event, pending an investigation of the incident or actions that resulted in an individual's accreditation being suspended.

Event Registration On-Site

On-site event registration will take place at Sixteen Mile Sports Complex starting on Thursday **February 1, 2024**. The detailed hours for registration will be included in the Event Information Package and will be posted on the Skate Canada [Skate Canada Notice Board](#) as soon as it is available.

Skaters

Competitors must register for the competition before their official practice session immediately prior to the first portion of their event.

Music

Standard Music Specifications

All music used must be in the public domain or covered by the performing rights societies.

Competitors who have music composed specifically for their programs either wholly or in part are responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights societies.

Music Requirements

- ◆ Competitors must have their back-up file – USB flash drive – **at the boards during official practice and/or competition.**
- ◆ Alternate electronic items such as iPhones, CDs, tablets, mp3 players etc. will not be accepted for playing music.

Warm-up Groups

Warm-up groups will be based on the draw for the first portion of each event. Please note that there will be no program music played during practices and practice groups will be determined by skating order. The start order will be posted on the Skate Canada website and the Skate Canada Sportivity Event App.

Draw for Starting Order for the First Segment of an Event

The starting order for the first segment shall be randomly drawn by lot and will be posted on the [Skate Canada website](#) and the Skate Canada Sportivity Event App.

Draw for Starting Order for Subsequent Segments of an Event

Competitors will be assigned to skate the subsequent segment at the Skate Canada Challenge per detail in Skate Canada [Rule Competitions 3.2 Draws, Reverse Order](#).

Choreographer Authorization

In accordance with ISU Rule 131, choreography presented and used by the competitor must be fully cleared and authorized for public use and television broadcast and rebroadcast throughout the world without further clearances or payments of any kind being required on the part of the ISU, Skate Canada or the relevant television networks or broadcasters. A choreographer clearance is included as part of the online entry.

Competition Schedule

The tentative competition schedule will be on the [Skate Canada website](#). The final schedule will be posted in the same location following the completion of the Skate Canada Sectionals. In the development of the event schedule, conflicts and double entries must be considered, which may lead to schedule changes following the last Sectionals. Every effort is made to minimize changes to the schedule.

Ceremonies

Victory Ceremonies will take place in the Kiss and Cry immediately following each event. Medals will be presented to the top three finishers in each event. In the case of only two entries, each entry shall be awarded a prize. In the case of only one entry in an event, an exhibition skate shall be performed but no prize shall be awarded. Skaters must be in skates and full costumes for Victory Ceremonies.

Services

Skate Canada Sportity Event App

An iPhone and Android compatible app will be available for direct participants at this Event. Information on how to download and gain access to items specific to this event will be provided in the Event Information Package.

Medical

Medical services for athletes competing at the 2023-2024 Skate Canada Challenge – Pre-Novice/Novice will include emergency coverage only during all practices and competitions. More information regarding medical services will be available through the Sportity App.

Transportation

Airport Transfers

Airport transfers to and from the airport will be provided for working officials and event technicians only.

Teams (skaters, coaches, section team leaders, etc.) are responsible for their own transportation to and from the airport upon arrival and departure.

Event Shuttle for Accredited Persons

Transportation will be provided for all officials, Section Team Leaders, skaters and their accredited coaches between the official hotels and Sixteen Mile Sports Complex. The shuttle will begin on Thursday February 1, 2024 through to Sunday February 4, 2024.

Accidents/Liability

Skate Canada and the volunteer team undertake no responsibility for damages or injuries suffered by skaters or other accredited persons. As a condition of and in consideration of their entries in the Skate Canada Challenge competition, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from or caused by or connected with the conduct and management of the competition and to release any and all claims they may have against the officials, Skate Canada, the volunteer team and against their officers and their entries shall be accepted only on these conditions.

Rules and other References

Technical information related to the disciplines and categories held during this event are included in the following Skate Canada Rules and Technical Documents:

[Competition Program Requirements – Podium Pathway](#)

[Scoring of Skate Canada Competitions](#)

[Scale of Values \(SOV\) Tables](#)

[Technical Requirements Guide – Singles](#)

[Technical Requirements Guide – Pairs](#)

[Technical Requirements Guide – Ice Dance](#)