



**2022 Skate Canada Synchronized Skating  
Championships  
Calgary, Alberta  
February 25-27, 2022**

# EVENT ANNOUNCEMENT

The 2022 Skate Canada Synchronized Skating Championships to be held under the direction of Skate Canada and hosted by the Alberta/NWT/Nunavut Section will be held from Friday, February 25 to Sunday, February 27, 2022.

Additional event details for participants will be posted on the [Skate Canada Notice Board](#) and the Skate Canada **Sportity** Event App as they become available.

Public information can be found on the Skate Canada website ([www.skatecanada.ca](http://www.skatecanada.ca)). The final schedule will be posted on the Skate Canada website following the completion of the 2022 Synchronized Skating Regional Championships.

Should there be any questions, please email [eventsinfo@skatecanada.ca](mailto:eventsinfo@skatecanada.ca).

Terry Sheahan

Senior Director, Marketing and Event

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# General Information

## COVID-19

The safety of all Skaters, Coaches, Officials, Volunteers and Staff will be a top priority at the 2022 Skate Canada Synchronized Skating Championships. All Federal, Provincial and Municipal COVID protocols will be strictly followed and monitored. All accredited individuals will be required to follow physical distancing protocols, as well as handwashing, coughing, and sneezing guidelines. Every individual will be required to wear a face mask/protective covering, while in the venue or while being transported to/from the facility. The only instances when a facemask/protective covering will not be required is when a skater is performing and during on-ice practices.

Current COVID Protocols for entry to Winsport are as follows:

- Proof of two vaccinations (must be two weeks from the second shot) or proof of a privately paid negative PCR or rapid test within 72 hours of entering the facility, for everyone 12 years old plus 10 weeks and older; and
- Valid ID for those 12 years old plus 10 weeks and older (with photo ID required for those aged 16 and older).

**More detailed information will be provided regarding COVID-19 information and restrictions closer to the event as it becomes available.**

## Competition Rink & Practice Rink

WinSport  
88 Canada Olympic Rd SW,  
Calgary, Alberta  
T3B 5R5  
Telephone: 403.247.5452 ext. 4  
[Website](#)

Rink Dimensions		
<b>Competition Rink</b>	WinSport	60 x 30m
<b>Practice Rink</b>	WinSport	61 x 26m



## Accommodations

### Officials, Event Technicians, OC

Accommodations for Officials, Event Technicians and OC will be booked by Skate Canada for the 2022 Skate Canada Synchronized Skating Championships.

## **Teams: Stay to Play at the 2022 Skate Canada Synchronized Skating Championships**

Teams that compete in the 2022 Skate Canada Synchronized Skating Championships are required to book their hotel rooms through Skate Canada's housing provider, HTG, in order to compete in the Championships. This applies to all teams that choose to stay in a hotel. Teams are not permitted to book their hotels outside of the housing link, even for approved hotels. When booking outside of the housing providers link Skate Canada is not able to track your booking and as such your team will, therefore, be subject to a financial penalty.

Friends and family are not required to stay in the hotels identified by the housing provider but are welcome to book as a part of the team reservation.

**Please use this link** to register your team with your email address. Once you have submitted that you will immediately receive an email with direct access to all host hotel information and rates and will be able to complete your booking at one of the host hotels. There are more than enough rooms to meet the needs of all participating teams, however you are encouraged to book early to ensure you can get your first choice hotel.

Questions? Please email us at [eventsinfo@skatecanada.ca](mailto:eventsinfo@skatecanada.ca).

## **Competition Schedule**

The tentative competition schedule will be posted on the Skate Canada website ([www.skatecanada.ca](http://www.skatecanada.ca)). Every effort will be made to minimize changes to the schedule, however, the final schedule will be posted in the same location following the completion of the 2022 Skate Canada Regionals, and is subject to change.

A finalized schedule of events and practices will be available through the Skate Canada Sportivity App and posted to the [Notice Board](#).

## **Information for double entry skaters:**

Should a schedule conflict arise between a practice time and event time, it is up to the skater, coach and team manager to decide what takes priority. The host committee may not manipulate the official start orders or start times to accommodate competitors who are skating on more than one team.

## **Entry Information**

### **Submission of Entries/Online Registration/Withdrawals**

Failure to meet the deadlines outlined in Chart 1 below, may result in a \$25 administration fee added to the entry fee.

### **Regional Hosts**

Regional Host Section submit their Nationals Entry List using the template provided by Skate Canada, no later than 48 hours (midnight EST) following the completion of their Regional Championship. (See Chart 1 below for exact dates for each Region.)

Please note that the listing of Coaches, Choreographers and Team Managers should be those associated with the Team throughout the season, not necessarily those who are attending Nationals.

Regional Hosts are asked to use the excel template provided to enter their complete entry list – it contains drop down menus that can only be accessed if the information is entered electronically. Please do not handwrite and submit the entry list.

## Team Managers

Team Managers will also have 48 hours (midnight EST) following the completion of their Regional Championship to complete their Team Registration Forms. (See exact dates listed in Chart 1 below.)

Only those skaters whose names are listed on the Team Registration Form for the Regional Championships will be allowed to compete in the Skate Canada Synchronized Skating Championships. No substitution or addition shall be allowed. The team size ranges permitted in each category are listed below:

- ◆ Novice, Intermediate and Open: 12-16 skaters (+ 4 alternates)
- ◆ Junior and Senior: 16 skaters (+ 4 alternates)

The following are the forms that must be completed by the deadlines outlined in Chart 1:

- ◆ Team Registration Form
  - ◆ Please note that **Payment of Entry Fees** will be required to complete this Form. Please have a valid credit card ready, as the last section of this form is a Payment page.
- ◆ Entry Fees are as follows:
  - ◆ Team Fee: \$300
  - ◆ Fee per Skater: \$35
- ◆ Short Program Planned Program Sheet (Junior and Senior only)
- ◆ Free Program Planned Program Sheet
  - ◆ Planned Programs Sheets must be submitted online by the deadlines outlined in Chart 1
- ◆ Music
  - ◆ All teams must submit music online as part of the registration process.
  - ◆ Music will only be accepted electronically via MP3 format. Do not begin the registration process until you have your music file ready to upload

Note: If there are changes to your Planned Programs after your submission, **please complete a new submission prior to the deadline**. Your newest submission will be used. Planned Program Sheets will NOT be accepted on-site. Any significant changes can be communicated to the Technical Representative.

Detailed instructions for the Team Registration Form, as well as the Athlete Waivers will be posted on the Skate Canada [Notice Board](#). Please familiarize yourselves with the Athlete Waivers to answer any questions your skaters may have.

Please be mindful of errors when filling out these forms, accuracy of information is **very important**. Once you fill out each form you will receive a copy of your submission. Please review

to ensure it is correct. If there is an error, please email Skate Canada immediately at [eventsinfo@skatecanada.ca](mailto:eventsinfo@skatecanada.ca).

## Skaters

Skaters will have 48 hours (midnight EST) following the submission of the Official Entry List to complete their individual registration. See exact dates listed below.

### ◆ Athlete Waivers

Detailed instructions for the Athlete Waivers will be posted on the Skate Canada [Notice Board](#).

Photos **WILL** be required for accreditations this season.

## Chart 1

Item	Deadline	Notes
Regional Entry List (Quebec, Atlantic, and Mountain)	February 1, 2022	48 Hours after Regionals Provided by Regional Contacts
Online Registration Forms (Quebec, Atlantic, and Mountain)	February 1, 2022	48 hours after Regionals Provided by Team Managers
Athletes to fill in Athlete Waivers ( <b>Quebec, Atlantic, and Mountain</b> )	February 1, 2022	48 hours after Regionals Provided by Athletes
Regional Entry List (Ontario and Prairies)	February 8, 2022	48 Hours after Regionals Provided by Regional Contacts
Online Registration Forms (Ontario and Prairies)	February 8, 2022	48 hours after Regionals Provided by Team Managers
Athletes to fill in Athlete Waivers (Ontario and Prairies)	February 8, 2022	48 hours after Regionals Provided by Athletes
Medical Certificates for Withdrawals	March 9, 2022	10 Days Post Event

## Withdrawals/Refunds

Refunds for medical withdrawals will be processed after the event with proper notification and a copy of a medical certificate. This documentation must be sent to the National Service Centre no later than one week following the event start date. All refund requests will be subject to a \$25 administrative fee.

Refunds will only be considered for teams withdrawing from the event. There will be no refunds for individual skater withdrawals.

# Accreditation Guidelines and Procedures

## Maximum Number of Accredited Individuals

- ◆ Three individuals may be accredited per team and can include coaches, team managers and chaperones.
- ◆ A maximum of two coaches can be included as part of the three accredited individuals and are subject to the requirements as outlined in [Skate Canada Domestic Events Accreditation Procedure](#)
- ◆ The names of the individuals requiring accreditation must be included in the competition online registration process. Late applications may not be accepted.
- ◆ A maximum of two coaches may stand at the boards either at the entrance to the ice or at the exit (Kiss & Cry).
- ◆ One alternate (skater) will stand at the entrance to the ice.
- ◆ The team manager and other alternates must stand in the exit area (Kiss & Cry).
- ◆ All alternates must be dressed in costume and skates
- ◆ Chaperones will be allowed in the dressing rooms ONLY and do not have rinkside access during practice and competition (including the Kiss & Cry area). Access may be adjusted by the Technical Representative depending on venue set up and logistics.
- ◆ Section Chairs, Section Executive Directors, Section Technical Directors and Section Synchronized Skating Coordinators will not count towards the three individuals that a team can accredit.
  - ◆ **These must be requested via the Blank Others List Template provided.**

## Coaches

- ◆ Only registered Skate Canada Coaches In-Good Standing with the required NCCP status as per the [Coach Accreditation Policy for Qualifying Events](#) may obtain a “Coach” accreditation for this event. Please note: coaches must have an in-good standing status during the entire event to obtain an accreditation tag.
- ◆ Individuals accredited as skaters who are also coaching at this event must be registered Skate Canada Professional Coaches in Good Standing and have at least a NCCP National Coach in-training or trained status to be granted a coach accreditation for this event.
- ◆ Non-resident coaches are required to have a valid screening done from their country of residence and must email this information to Skate Canada at least two weeks prior to the event by emailing [eventsinfo@skatecanada.ca](mailto:eventsinfo@skatecanada.ca). A valid screening is required to obtain accreditation privileges at all Skate Canada events.

# On-Site Registration & Accreditation

Team registration for skaters, coaches and team managers will take place at the WinSport-*Team Entrance* starting Thursday, February 24, 2022.

Registration Hours (Subject to Change)		
Location	Date	Hours of Operation
WinSport– <i>Team Entrance</i>	Thursday, February 24	16:00 – 21:00
	Friday, February 25	06:00 – 17:00
	Saturday, February 26	08:00 – 17:00
	Sunday, February 27	08:00 – 12:00

- ◆ Teams must register before their official practice session immediately prior to the first portion of their event.
- ◆ A total of three individuals may be accredited per team (coaches, team managers, and chaperones) with a maximum of two coaches.
- ◆ The names of all individuals requiring accreditation **MUST** be included on the online event registration form (see registration instructions for step-by-step details). Additional accreditation tags will not be printed onsite, so it is important that all attending individuals are registered properly.
- ◆ Photos **WILL** be required for accreditations this season.

## Music

### Standard Music Specifications

All music used must be in the public domain or covered by the performing rights societies.

Competitors who have music composed specifically for their programs either wholly or in part, are responsible for obtaining a written release from the composer for the use of such music on radio and/or television or appropriate clearance from the performing rights societies.

### Music Requirements

- ◆ Teams must have their back-up file – either USB flash drive or CD – **at the boards during official practice and/or competition.**
- ◆ Alternate electronic items such as iPhones, tablets, mp3 players etc. will not be accepted for playing music.

## Event Information

### Practice Ice

All teams will have regularly scheduled official practice times throughout the competition schedule.



- Novice: Minimum 10 minutes official practice on competition ice surface.
- Intermediate: Minimum 11 minutes official practice on competition ice surface.
- Open: Minimum 12 minutes official practice on competition ice surface.
- Junior: Minimum 10 minutes official practice for short program and 11 minutes for free program.
- Senior: Minimum 10 minutes official practice for short program and 12 minutes for free program.

At the official practices for Short Program and Free Skating, the competitive music of the team will be played twice, each time without interruption.

Category	Practice time	Program Music Played at	
		1 <sup>st</sup> music	2 <sup>nd</sup> music
Novice	10 minutes	1 min 30 seconds	6 min
Intermediate	11 minutes	1 min 30 seconds	7 min
Open	12 minutes	1 min 30 seconds	7 min
Junior & Senior Short	10 minutes	1 min 30 seconds	6 min
Junior Free	11 minutes	1 min 30 seconds	7 min
Senior Free	12 minutes	1 min 30 seconds	7 min

No other music will be played during the official practice segments.

## Off –Ice Warm Up

Team warm-up time will be scheduled and developed as part of the dressing room schedule and will be distributed to teams through the Skate Canada Notice Board.

## Problems During a Performance

The Ice Level Referee may ask a team alternate to go onto the ice during a performance, to retrieve any objects that have dropped onto the ice (hair accessories, etc.) so that a performance does not have to be interrupted and so that there is no danger to the skaters. To this end, it is requested that each team, where possible, have an alternate dressed in skates on and skate guards off available at the entrance area during the team's performance.

## Victory Ceremonies

Awards will be presented following the completion of final events on Saturday and Sunday.

Medals will be presented to the skaters of the first, second and third-place teams. Medals will be presented or available to the skaters including alternates, that are registered and included on the Team's Official Registration Form for the National Championship.

Only those team members in properly tied skates will be allowed on the ice to accept their award. No shoes or crutches will be allowed on the ice surface.

## Accidents/Liability

Skate Canada and the volunteer team undertake no responsibility for damages or injuries suffered by skaters. As a condition of and in consideration of their entries in these Championships, all competitors and their parents or guardians shall be deemed to agree to assume all risks or injuries to the competitor's person and property resulting from, or caused by or connected with, the conduct and management of the competitions and to release any and all

claims they may have against the officials, Skate Canada, the volunteer team and against their officers and their entries shall be accepted only on these conditions.

All participants will be required to complete the COVID-19 Waiver and Proof of Vaccination through the registration process prior to receiving accreditation.

## **Choreographer Authorization**

In accordance with ISU Rule 131, choreography presented and used by the competitor must be fully cleared and authorized for public use and television broadcast and rebroadcast throughout the world without further clearances or payments of any kind being required on the part of the ISU, Skate Canada or the relevant television networks or broadcasters. A choreographer clearance is included as part of the online entry.

## **Draw for Starting Order for the First Segment of an Event**

The starting order for the first segment shall be randomly drawn by lot. All Start Orders will be posted on the Skate Canada website.

## **Draw for Starting Order of Subsequent Segments of an Event**

Teams will be assigned to skate the subsequent segment per detail in Skate Canada Rule Competitions 3.2 Draws, Sub-groups Within a Warm-up Group. Teams will NOT attend the draw.

## **Rules and other References**

Technical information related to the disciplines and categories held during this event are included in the following Skate Canada Rules and Technical Documents:

[Competitions](#)

[Competition Program Requirements - Competitive](#)

[Scoring of Skate Canada Competitions](#)

[Scale of Values \(SOV\) Tables](#)

[Competitive Technical Requirements Guide – Synchronized Skating](#)

## **Services**

### **Skate Canada Sportity Event App**

An iPhone and Android compatible app will be available for direct participants at this Event. Information on how to download and gain access to items specific to this event will be provided in the Event Information Package.

### **Doping Control**

Doping tests are currently not planned for the 2022 Skate Canada Synchronized Skating Championships. It is possible that the Canadian Centre for Ethics in Sport (CCES) representatives may do post competition or random testing as part of their regular testing protocols.

### **Medical Services**

Medical services for athletes competing at the 2022 Skate Canada Synchronized Skating Championships include rinkside emergency coverage during all practices and competition. For

information about other medical services available, teams can contact the medical room at the arena

## **Transportation**

### **Airport Pick-Up and Drop-Off**

Airport transfers to and from the airport will be provided for officials and event technicians only.

Teams (skaters, coaches, team managers, etc.) are responsible for their own transportation to and from the airport upon arrival and departure.

### **Event Transportation**

Transportation between the **Rink and Official Hotel** will be arranged for officials and event technicians only.

Teams (skaters, coaches, team managers, etc.) are responsible for their own transportation to/from WinSport.