

NOV. 27 - DEC. 1, 2019 · EDMONTON, AB

TERWILLEGAR COMMUNITY RECREATION CENTRE

INFORMATION PACKAGE



2020 Skate Canada Challenge November 27 – December 1, 2019 Terwillegar Community Recreation Centre Edmonton, AB

Skate Canada Challenge is the national qualifying event for the Canadian Tire National Skating Championships. Skate Canada is excited to be hosting this year's edition of the Skate Canada Challenge in partnership with SKATE ALBERTA-NWT/NUNAVUT at the Terwillegar Recreation Centre from November 27 – December 1, 2019.

Thank you to our funding partners: The Province of Alberta, the city of Edmonton, and Edmonton Tourism (https://exploreedmonton.com/) for their generous contributions towards helping to make Skate Canada Challenge a successful event.

Key Contact Information

Contact	Phone #	
Medical Room	1-613-857-3342	
Chief Medical Officer (CMO) - Dr. Erika Persson and	1-780-819-6609	
Dr. Olesia Markevych	1-780-709-4801	
Chief Therapist (CT) - Meaghan Shewchuk and	1-306-830-0847	
Robin Tharle-Oluk	1-780-699-8084	
Operations & Printing Room	1-613-914-5357	
Transportation Desk	1-613-914-5348	
Sport Technical	1-613-857-3154	
Skate Canada Organizing Committee On-Call Phone	1-613-325-2154	

Note: The Skate Canada Organizing Committee On-Call Phone is intended to be used as a single point of contact for all inquiries to better service all participants and stakeholders. Except for accommodations, please use this number for all inquiries throughout the event.



Skate Canada Event App

Skate Canada is proud to announce a NEW Onsite Event App for all onsite information and communications.

All Team Members' email addresses provided through pre-event entries will receive an email from 'Pocket Team Support' welcoming you to 2020 Skate Canada Challenge.

Hit join, set up your personal password for the app. Then, download the "Pocket Team" app on your smartphone, sign in using the password you created to begin using the app.

The app is available for download from the Apple Store (iPhone) and Google Play Store (Android).

** Please note: There will also be an opportunity to opt into the event app at the time of Registration.

Venue Information

Terwillegar Community Recreation Centre

2051 Leger Road NW Edmonton, Alberta, Canada Telephone: +1 780 442 5311

Competition Rink	Rink A	200 feet x 85 feet
Competition Rink	Rink B	200 feet x 85 feet
Competition Rink	Rink C	200 feet x 85 feet
Practice Rink	Rink D	200 feet x 85 feet

^{*}See Appendix 1 for a Venue Map



Transportation

Airport Transfers - Officials, Event Technicians, Streaming

Arrivals

The Organizing Committee will provide transportation from the Edmonton Airport to the Holiday Inn Conference Centre starting on Monday, November 25, 2019. Transfers to and from the airport will be provided for working officials, event technicians, and streaming only.

Please look for the Skate Canada volunteer greeters carrying signs once you exit the baggage area.

Should any guest's arrival be delayed for any reason, they are asked to inform the Transportation Desk (+1 613 914 5348) as soon as possible with the expected arrival time in Edmonton, so that arrangements can be modified.



Departures

The airport departures at the conclusion of the event will be managed by a departure list with times, which will be available and posted at the Transportation Desk at the Terwillegar Community Recreation Centre. Coordinate directly with the Transportation Desk, no later than 24 hours before your pick-up time, if you need to change the time of your transportation to the airport.

Transportation Desk: +1 613 914 5348

Airport Transfers – Teams (Skaters, Coaches, Team Managers, etc.)

Teams (skaters, coaches, team managers, etc.) are responsible for their own transportation between the airport and their hotel.

Ground Transportation from the Edmonton Airport

Once you've arrived in Edmonton, there are lots of options to take you to your hotel. Please visit the Edmonton International Airport website (http://flyeia.com/coming-and-going/bus-and-shuttle) for more information.

Car Rentals

Edmonton International Airport is served by the following seven rental car companies:

Alamo

Tel: +1 877 222 9075/+1 780 890 7345

Avis

Tel: +1 800 879 2847/+1 780 890 7596

Budget

Tel: +1 800 268 8900/+1 780 980 2338

Enterprise

Tel: +1 800 261 7331/+1 780 980 2338

Hertz

Tel: +1 800 263 0600/+1 780 890 4435

National

Tel: +1 800 227 7368/+1 780 890 7345

Thrifty

Tel: +1 800 847 4389/+1 780 890 4436

Taxis and Limos

The flat rate for transportation from EIA to downtown Edmonton is \$55 by taxi and \$66 by limo.

24-7 Taxi Line: +1780 442 4444

Airport Taxi Service: +1 780 890 7070

Co-op Taxi Line: +1 780 425 2525

Greater Edmonton Taxi Service:

(Barrel, Checker, Prestige, Yellow): +1 780 462 3456



Shuttle

Event Shuttle for Accredited Persons

Transportation will be provided for all accredited persons between the hotels listed in this document and Terwillegar Community Recreation Centre.

- The shuttle from the team hotels will begin on Tuesday, November 26, 2019.
- Accreditation badges must be shown when boarding the shuttle (you will be able to board the shuttle at your hotel without your accreditation so that you are able to go to the rink to pick it up).
- A Transportation Desk will be open at the Terwillegar Community Recreation Centre.
- A Shuttle Schedule will be available on the Notice Board, at *Registration and at the Transportation Desk*.

Event Shuttle Access for Non-Accredited Persons

Bus passes for parents and chaperones will be available for purchase at the *Ticket Desk* (see the Ticket Desk Hours of Operation) located at the Terwillegar Community Recreation Centre - *Team Entrance*.

- The cost of bus passes is \$80 each (cash or credit card).
- For the first trip to the rink, you will be able to board the shuttle at your hotel without your bus pass so that you are able to go to the rink to purchase one.
- Skaters and officials have priority seating on the shuttle buses and pass holders may be asked to wait for the next shuttle in order to accommodate accredited participants.

*See Appendix 2 for Shuttle Schedule



Accommodations

Holiday Inn Conference Centre Edmonton South Officials, Event Technicians, Streaming, Skate Canada Staff, LOC

4485 Gateway Boulevard Edmonton, Alberta T6H 5C4

Telephone: +1 780 431 1100

Website

- Free Wireless High-Speed Internet
- ♦ Free Self-Parking
- Business Centre
 - ♦ Open 24 hours
 - Printer, Copying, Scanner, and other Office supplies available





- ♦ Indoor Pool, Heated Indoor Pool, Indoor Whirlpool
- ♦ On-Site Guest Self-Laundry Facilities and Same-Day Dry-Cleaning services
- ♦ Baggage Hold Services
- ♦ Two On-Site Restaurants: Fionn MacCool's Irish Pub and Ricky's All Day Grill
- ♦ Pet-friendly
- ♦ Multi-lingual staff
- ♦ Near West Edmonton Mall (largest shopping mall in North America) and South Edmonton Common (largest open mall in North America)
- Distance from Airport to Hotel: Approximately 23.5 kilometres/20 minutes (traffic dependent)
- ♦ Distance from Hotel to Venue: Approximately 10 kilometres/15 minutes (traffic dependent)





Holiday Inn Express & Suites Edmonton South

2440 Calgary Trail NW Edmonton, Alberta T6J 5J6

Telephone: +1 780 440 5000

Website

- Free Wireless High-Speed Internet
- ♦ Free Self-Parking
- Business Centre
 - ♦ 2 meeting rooms available
 - Printer, Copier, Scanner, and other Office supplies available
- Fitness Centre
- Miscellaneous Services
 - ♦ Indoor Pool, Heated Indoor Pool, Indoor Whirlpool
 - ♦ On-Site Guest Self-Laundry Facilities
 - ♦ In-room refrigerators and microwaves
 - ♦ Pet-friendly
 - ♦ Multi-lingual staff

The Holiday Inn Express & Suites Edmonton South is just a short drive from West Edmonton Mall – the largest mall in North America. This prime location is also close to Rogers Arena, downtown Edmonton, and the University of Alberta Hospital. The distance from the Edmonton International Airport to the hotel is 21 kilometres which is approximately a 15-minute drive, traffic dependent. The distance from the hotel to the competition venue is 6.5 kilometres, which is approximately a 10-minute drive, traffic dependent.





Radisson Hotel Edmonton South

4440 Gateway Boulevard Edmonton, Alberta T6H 5C2

Telephone: +1 780 437 6010

Website

- **♦** Free Wireless Internet
- ♦ Free heated underground parking
- Business Centre
 - Meeting facilities on-site
- Fitness Centre
 - ◆ Indoor Saltwater Pool, Hot Tub, Steam Room
 - ♦ Racquet Court and Indoor Track



- ♦ Restaurant and Pub On-Site (Atrium Restaurant and Lions Head Pub)
- ♦ Free newspaper Monday-Saturday
- ♦ Complimentary shuttle to West Edmonton Mall (largest shopping mall in North America)
- ♦ **Distance from Airport to Hotel:** Approximately 23.5 kilometres/20 minutes (traffic dependent)
- Distance from Hotel to Venue: Approximately 9.5 kilometres/15 minutes (traffic dependent)

Sawridge Inn Edmonton South

4235 Gateway Boulevard N, NW Edmonton, Alberta T6J 5H2

Telephone: +1 780 438 1222

Website

- Free Wireless Internet
- Free Parking
- Hot Buffet Breakfast included in most rates
- Business Services
 - ♦ Meeting and Conference spaces
- Fitness Centre
 - ♦ Open 24 hours
- Miscellaneous Services
 - In-room mini fridges and Keurig Brewing System
 - ♦ Complimentary local calls
 - ♦ On-Site Dining Room & Lounge (Creations Dining Room & Lounge)
 - Pet-friendly
 - ♦ Short drive to West Edmonton Mall (largest shopping mall in North America) and South Edmonton Common (largest open mall in North America)
- ♦ **Distance from Airport to Hotel:** Approximately 23 kilometres/20 minutes (traffic dependent)
- Distance from Hotel to Venue: Approximately 10 kilometres/15 minutes (traffic dependent)





Best Western Cedar Park Inn

5116 Gateway Boulevard Edmonton, Alberta T6H 2H4

Telephone: +1 780 434 7411

Website

- **♦** Free Wireless Internet
- Free Parking
- Complimentary full breakfast offered daily
- Business Services
 - ♦ Meeting and Conference spaces
 - ♦ Audio/visual equipment
 - ♦ Photocopy services
- Fitness Centre
 - ♦ Open 24 hours
- Miscellaneous Services
 - ♦ Pet-friendly
 - ♦ Air-conditioning
 - ♦ Cable or satellite television
 - ♦ Movie rental
 - ♦ Short drive to West Edmonton Mall (largest shopping mall in North America) and South Edmonton Common (largest open mall in North America)
- ♦ **Distance from Airport to Hotel:** Approximately 24 kilometres/25 minutes (traffic dependent)
- Distance from Hotel to Venue: Approximately 10 kilometres/15 minutes (traffic dependent)





Registration Information

Location	Date	Hours of Operation
Terwillegar Community Recreation Centre – Team Entrance	Tuesday, November 26	14:00 – 20:00
	Wednesday, November 27	06:00 – 16:00
	Thursday, November 28	06:00 - 16:00
	Friday, November 29	06:00 - 16:00
	Saturday, November 30	06:00 - 16:00
	Sunday, December 1	09:00 – 12:00

If you are planning to register a large group at one time, e-mail eventsinfo@skatecanada.ca at least 24 hours in advance to ensure that we are prepared for a large group.

Accreditation

Please refer to the Notice Board for the latest policy related to accreditation found here: https://info.skatecanada.ca/index.php/en-ca/policies/127-coach-accreditation-policy-for-skate-canada-qualifying-events.html

In addition, please be aware of accredited access as outlined here: https://info.skatecanada.ca/index.php/en-ca/procedures/139-skate-canada-domestic-events-accreditation-procedure.html

Further information related to accredited access to specific areas within the competition venue will be highlighted at the Team Manager Meeting onsite.

Music

All skaters must submit their music at the Terwillegar Community Recreation Centre - *Registration Desk* upon arrival. Accreditation will only be provided once music has been registered.

Double Entries

Accreditation will only be provided when skaters competing in two or more disciplines submit all music at the time of registration for their first event.

Music Pick-up

Music can be picked up at the Terwillegar Community Recreation Centre at the *Operations & Printing Room* approximately 30 minutes following each flood of the skater's free event.

Skater Detail Sheets

Please note that Skater Detail Sheets will not be distributed on paper. These will be available through the Skate Canada Event App, shortly after the competitor has finished their performance.



Victory Ceremonies

Victory Ceremonies will take place off-ice on the Event level, between rinks B and C, in the concourse. immediately following the completion of each event. Skaters are required to wear their costumes and skates for the medal presentations. Please consult the Appendix – Venue Map for the exact location.

Officials' Information

Meals and Per Diems

You will be provided with a cheque when you register. The amount will vary based on your travel schedule.

Breakfast	Lunch	Supper	Incidentals
Provided at the hotel	\$15	\$20	\$5

Meetings

Officials

Note: All pre-event meetings with your referee will take place 30 minutes prior to the start of the event. These meetings will take place in the *Officials' Room* at the arena, unless changed by the referee.

Officials' Hospitality Room

Compliments of Skate Canada

Holiday Inn Conference Centre Edmonton South

Room: Elm Meeting Room

<u>Dates</u>: Wednesday, November 27th to Saturday, November 30th

Hours: 21:00 – 01:00

Officials' Stand Guidelines

The officials' stand is one of the most controlled areas at a figure skating event to protect the competitive environment. Access is restricted to those **required to be there** for their tasks. Our professional image as an organization is represented by both our conduct and appearance so the following decorum and dress code must be adhered to by staff, volunteers, consultants, and contractors while on duty. On duty is defined as once the event has begun, including warm-ups and practices

Decorum

- Access should be made during breaks in skating only (never impede the view or concentration of officials or others working on the judges stands)
- Display a high standard of behaviour, aware that all your actions are highly visible
- In-depth discussions should take place off the officials' stand
- You are an objective party at the event so applause is not permitted



- No electronic devices are permitted (includes cell phones and cameras) while on duty. No photographs should be taken from rinkside.
- Beverages and food are not permitted. Small snacks are allowed with discretion.
- ♦ Bottled water (unlabeled) is permitted and must be placed on the floor
- Refrain from tweeting, posting to Facebook or other social media outlets to allow athletes to have a safe place backstage.

Dress Code

- Business casual attire is ordinarily required at the rink
- Business casual attire does not include: jeans (all colours), sweatshirts, t-shirts with logos, very short skirts and dresses, sweat pants or leggings
- Those at rinkside should wear dark clothing especially for televised events
- Event volunteer positions on the officials stand (timers etc.) may wear their volunteer uniform. In some instances, they may be asked to follow the above-mentioned guidelines

Please refer to the Notice Board for the latest policy for Officials on Social Media and Electronic Devices found here: http://noticeboard.skatecanada.ca/wp-content/uploads/2019/11/Social-Media-and-Electronic-Devise-Use-.pdf

Media Information

Media Centre

There will be no media centre at this event. Please direct all media inquiries to Emma Lindblad, Communications Coordinator, at: elindblad@skatecanada.ca or 1.819.743.2056.

Photography (Appendix 3)

Skater souvenir photos will be available for purchase on-site through Danielle Earl Photography, daily during competition hours. For more information, please stop by the photo desk on the Event Level concourse at Terwillegar Community Recreation Centre during the event, visit www.danielleearlphotography.com, or contact skating@danielleearlphotography.com.

Skater Videos

Skater videos will be available for purchase on the Event Level concourse.

Social Media

Skate Canada is active on the following platforms: Facebook (Skate Canada / Patinage Canada), Twitter (@SkateCanada), Instagram (Skate_Canada), and Snapchat (Skate_Canada). Be sure to follow along, tag Skate Canada in your posts, and use the official event hashtags (#Challenge20 English and #Défi20 in French) for everything relating to the event. There will also be an official Challenge 2020 Snapchat geofilter available for use by snapchatters inside the arena.



Event Streaming and Live Scoring

Live Streaming

Skate Canada will be live streaming all of the competition taking place in Rinks A, B and C. Once the competition gets underway, you will be able to access the live streaming at skatecanada.ca or at http://www.dailymotion.com/skatecanada.

Live Scoring

Live scoring will be available during the competition at: https://skatecanada.ca/2020-skate-canada-challenge/.

Medical Services

Medical services for athletes competing at the event include rink side emergency coverage during practices and competition. A physician will be on call in the evenings should a medical emergency occur.

The medical room at the Terwillegar Community Recreation Centre will provide initial injury assessment, first aid and physiotherapy services for acute injuries upon request.

A sheet with medical services information is available at the Terwillegar Community Recreation Centre – Registration or see the Medical Room directly for more information on services available.

*See Appendix 5 for a full listing of Medical Services.



Ticket Information

All tickets will be available at the Terwillegar Community Recreation Centre on the Event level concourse, starting Tuesday, November 26, 2019. Payment options include cash or credit; there will be no debit available.

All tickets are General Admission. All seats are on a first come, first serve basis.

Children 12 years and younger – free admission to all practices and competitions when accompanied by a paying adult.

All-Event Ticket	Single Day Ticket	
Includes Wednesday through Sunday	Wednesday / Thursday / Friday / Saturday / Sunday	
\$50	\$25	

Tickets will be available at the Terwillegar Community Recreation Centre on the Event Level concourse during the following times:

Ticketing Hours

Date	Hours	
Tuesday, November 26	16:00-20:00	
Wednesday, November 27	7:30-18:30	
Thursday, November 28	8:00-20:00	
Friday, November 29	8:00-20:00	
Saturday, November 30	8:00-18:00	
Sunday, December 1	8:30-13:00	

^{*}Ticketing hours are subject to change.



Event Services

Boutique

Merchandise will be sold at the Terwillegar Community Recreation Centre – *Boutique*, on the Event Level, during the following times:

Date	Hours	
Wednesday, November 27	12:00-18:00	
Thursday, November 28	10:00-18:00	
Friday, November 29	10:00-18:00	
Saturday, November 30	10:00-13:00	

^{*}Boutique hours are subject to change.

Information Distribution

Skating orders, results, schedules will be posted in various locations. In our effort to be sustainable, we encourage everyone to use their mobile device to "take a picture" instead of asking for a paper copy.

Team Managers

Skating orders, results and communications will be available in the team managers' mailboxes located at the operations/printing room. The Team Managers meeting will take place in the Event Meeting Room on Wednesday, November 27th at 8:00am local time. Please consult the Appendix – Venue Map for the exact location.

Skating Lounge

The Skating Lounge is located on the Event Level, facing Rink C. Please see the Appendix – Venue Map.

Competitors and coaches will not have access to the Skating Lounge once their events are complete.

Water

In our effort to be sustainable, please bring a personal water bottle as water jugs will be available to fill up your own bottles. **Water bottles will not be available on-site.**

Costume Repair, Skate Sharpening and Emergency Repair

All arrangements for costume repair, skate sharpening, and emergency repair services will be available throughout the competition at the Terwillegar Community Recreation Centre – *Operations & Printing Room*.

Lost and Found

Lost and found will be collected and held at the Registration Desk.



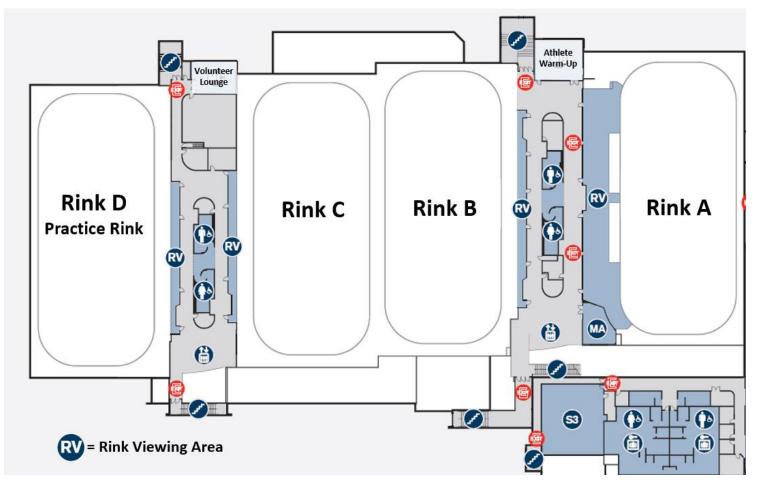
Appendix 1 – Venue Map – Concourse Level (2nd Floor)





Rev. Date: Oct 18/2019

VENUE MAP – Concourse Level



Appendix 2 – Shuttle Schedule

Shuttle Schedule

A full shuttle schedule can be found on the <u>Notice Board</u> and will be posted at the venue. Schedule is subject to change.

Shuttle Schedule	Shuttle A		Shuttle B	
Date	First Shuttle Departs from hotel	Last Shuttle Departs from rink	First Shuttle Departs from hotel	Last Shuttle Departs from rink
Tuesday, November 26	13:20	19:50	13:30	20:30
Wednesday, November 27	5:20	22:30	5:30	22:30
Thursday, November 28	4:50	23:30	5:00	23:30
Friday, November 29	5:20	23:30	5:30	23:30
Saturday, November 30	4:50	21:30	5:00	21:30
Sunday, December 1	5:50	15:30	6:00	15:30



Appendix 3 – Souvenir Photos

SKATE CANADA CHALLENGE

NOVEMBER 27 - DECEMBER 1, 2019

Celebrate your experience at Skate Canada Challenge with a visit to the photo desk to view and purchase your photos! Digital images will be available to purchase during the event.

Good luck to all competitors!









For more information:

E-mail: photos@danielleearlphotography.com **Website**: www.danielleearlphotography.com

Facebook: www.facebook.com/DanielleEarlPhotography

Instagram: @danielleearlphotography

Twitter: @DanielleEPhoto

PHOTOS@DANIELLEEARLPHOTOGRAPHY.COM



Appendix 4 – Event Schedule

For the most up-to-date version of the schedule, please go to the 2020 Skate Canada Challenge Event Page on skatecanada.ca.

Although every effort is taken to ensure that this competition runs per the published schedule, from time to time the competition may run slightly ahead or behind. If the competition runs behind, every effort will be taken to return to the times as showing in published schedules. If the competition runs ahead, the competition will be paused at the next flood to return to the published schedule. Please note that all flood times are showing in published Practice Group/Time Sheets.

Time Sheets will be updated and re-posted following first segment draws.

Note as well that during the event, official withdrawals prior to a draw, and other reasons may require a republication of the Block Schedule or Practice Group/Time Sheets. Check back regularly to where these are published, both on the Skate Canada Noticeboard and at posting locations within the competition venue.

